

SJTA  
Executive Board Meeting  
January 26, 2021  
Present: Christy Funk, Kristine Wymore, Remy Bernarda, Candice Smith, Kristy McLean,  
Deborah Alarcon, Michelle McKibbin, Kyle Rinehart

The meeting was called to order at 6:02 p.m. via Zoom Call, Reno, Nevada

- I. Approval of Minutes
  - Motion to approve November, 10 2020 minutes made by Deborah. Remy seconded. Approved.
- II. Structure and Master Calendar
  - Organizational/Department Structure: Administrative, CTA, NJTL
  - Master Calendar to be color coded with programs
- III. Administration
  - Treasurer Report
    - 2020 Financial Review
    - Balance - \$78,495.00
    - Money Market - \$74,750, Checking \$3,745.00
  - Operations
    - Reviewed Employee Agreement
      - ✓ Will revise Code of Conduct, Conflict of Interest, Board Agreement
      - ✓ Program Volunteers to become "Safe Play" certified
    - Remy made a motion to draft and implement a Code of Conduct. Michelle seconded.
    - Kristy made a motion that Board Staff and volunteers become Safe Play certified. Kyle seconded.
  - Marketing
    - Newsletter frequency discussed
  - CTA
    - 2020 Recap
    - Proposed 2021 budget reviewed
    - Kristine to see about securing Tahoe Trail bars
    - High School Support: Spring goody bags at Regionals. Fall tennis balls and goody bags
    - Junior tournaments and team tennis on calendar for 2021
    - Adaptive programs planned for Spring and Fall
  - NJTL
    - 2020 Recap
    - Programs reviewed for 2021
      - ✓ Free community programs in Reno and Sparks
      - ✓ School programs to be revived in the Fall
    - Partner Programs to be evaluated with authorization due to Covid
    - Kristy discussed Distance Learning Pilot program
      - ✓ Budgeting for program discussed
      - ✓ Potential contribution from Panasonic
      - ✓ Need to develop project logistics and cost
    - Yonex gently used racquet donation
- IV. 2021 Budget and Fundraising
  - Remy made motion to continue ongoing payments for recurring expenses for 2021. Deborah seconded. Approved.
  - Proposed budget to be revised and approved by the Board at a future date.

- Golf Fundraiser still planned for 2021

V. New Business

- Next meeting scheduled TBA
- Motion to adjourn by Kristine. Christy seconded. Adjourned at 9:36 p.m.

Kristine Wymore  
SJTA Secretary